

Mount Olive High School

18 COREY ROAD FLANDERS, NEW JERSEY 07836

Telephone Number (973) 927-2208

Fax Number (973) 927-2204

To Whom It May Concern:

_____ has registered at Mount Olive High School in the _____ grade. Please forward an official transcript of records including academic, standardized test scores, discipline records, I.E.P. records, 504 Plans, and any other information you feel would be of value to us.

*** Please inform your school nurse that we are officially requesting the health records for the above student to also be mailed to us. ***

If the student is a classified student, please also forward this release to your Department of Special Services in order that these records are also released.

Permission for the release of such records is indicated below. Thank you for your cooperation.

Sincerely,

Rob Feltmann
Vice Principal for Student Services

I authorize the release of all records, including classification records when applicable, of the above named student to Mount Olive High School, Attn: Guidance Department, 18 Corey Road, Flanders, NJ 07836.

Name

Relationship